

**OVERTON MUNICIPAL DEVELOPMENT DISTRICT
REGULAR CALLED MEETING
May 9, 2018**

Minutes of the Overton Municipal Development District Board Meeting held on **May 9, 2018** at 5:00 PM at City Hall, 1200 South Commerce Street, Overton, Texas.

Overton Municipal Development District (OMDD)

PRESENT:

Joel Kerby, Chairman
Betty Clark
Nathan Kendall
Loretta Posey
David Stone

ABSENT:

Also, in attendance were Clyde Carter, Interim City Manager/Chief of Police, Wendy Bates, City Comptroller, Rachél Gafford, City Secretary, and Mayor C. R. Evans, Jr. representing staff.

I. CALL TO ORDER – Chairman Kerby called the meeting to order at 5:05 PM

1. **Mayor Evans** gave the invocation.
2. **Board Member Stone** led the pledge of allegiance.

II. APPROVAL OF MINUTES

1. Board to review and make possible corrections to minutes of the Regular Called Meeting of the OMMD on February 21, 2018.

Board Member Stone made a motion to approve the February 21, 2018 minutes as submitted.

Board Member Kendall seconded the motion.

Chairman Kerby called for a vote.

Motion carried 5 – 0.

III. FINANCIAL REPORT

1. Presentation of Financial Reports for periods ending
 - a. February 28, 2018
 - b. March 31, 2018
 - c. April 30, 2018
2. Presentation of invoices to be paid.

Comptroller Bates presented and reviewed the financial reports and the invoices to be paid to the Board.

No action taken

IV. BUSINESS (Consider and/or action)

1. Introduction of new board member Nathan Kendall appointed by City Council sworn in to office by Mayor Evans on February 15, 2018.

Chairman Kerby introduced newly appointed Board Member Nathan Kendall.

2. Consider and/or act on election of Officer for Vice-Chairperson to fill the vacancy left by the resignation of Lawrence Davis.

Chairman Kerby opened the floor for nominations for the vacant office of Vice-Chairman.

Board Member Clark nominated Nathan Kendall.

Chairman Kerby declared that with no other nominations that Nathan Kendall had been appointed by acclamation to the office of Vice-Chairman.

3. Board to hear staff update regarding the following committed projects:
 - a. Grant Match for CDBG Grant
 - b. Possible Grant Match for the Warning Siren Grant

City Comptroller Bates reported that the first draw request had been made on the CDBG Grant match funds of \$50,000 and the City was requesting reimbursement from the OMDD tonight in the amount of \$7,375.00. Bates went on to inform the Board that the City had still not received any update on the requested Warning Siren Grant from Texas Department of Agriculture to date.

No action taken

4. Board to hear staff update regarding the installation of the golf cart shed authorized not to exceed \$5,960.

City Manager Carter presented photos of the new golf cart shed at the Overton Golf Course that had been installed.

No action taken

5. Board to hear staff update regarding electrical work at the golf course (to repair the golf course pump for the irrigation system and the wiring of the new golf cart shed) authorized not to exceed \$1,435.

City Manager Carter reported that the approved electrical work at golf course had been completed and that the original bid had not included lighting for the new cart shed, so that the electrical work had come in \$400 over budget, which was paid for by Golf Course Association.

No action taken

6. Board to hear staff update regarding installation of the flooring for council chambers and executive conference rooms authorized not to exceed \$8,138.

City Manager Carter reported that the remodel project to Council Chambers / Court Room had been completed and that the work came in under budget which a refund for extra flooring had been submitted and was deposited into the OMDD account on 5/8/2018 in the amount of \$1,00.58.

No action taken

7. Board to hear staff update regarding wood chips for the safe zone area around the playground equipment in the City park authorized not to exceed \$2,500.

City Manager Carter reported that all of the Wood Chips had been donated so no funds were spent on the wood chips for the safe zones in the park.

No action taken

8. Consider and/or act regarding the postponement of the conversion project of Kennamer Square to a City Park authorized not to exceed \$27,513.

City Manager Carter reported that he did not feel that the cost estimate presented to the Board for the project was a reasonable amount to be able to complete the project. Carter stated that he had reviewed the cost estimate submitted for the project and noticed that it was anticipated that the City crews would provide most of the labor for the project. There would be no way the crew would be able to devote the time or resources needed to complete the project and therefore would need to be bid out to contract labor. Carter recommended that the project be postponed and the funds be unrestricted for the time being.

Vice-Chairman Kendall made a motion to release the dedicated funds from the Kennamer Square Park project back to unrestricted funds and for staff to notify the Queen Price Garden Club that the project has been put on hold to allow staff time to rebid the project. Staff was directed to gather quotes on the electrical work for the digital sign to be installed for the August meeting.

Board Member Posey seconded the motion.

Chairman Kerby called for a vote.

Motion carried 4 – 1, Board Member Stone opposed.

9. Consider and/or act request for funding for the replacement of water and sewer lines along Arcola, Brandon, Lamar and Short Street.

City Manager Carter presented a request on behalf of Council for funding of the replacement of the water and sewer lines along Arcola, Brandon, Lamar and Short Street with a proposed bid in the amount of \$23,160.00 from H & H Construction in the CDBG Grant project area so that we would not be repaving over old infrastructure.

Board Member Posey made a motion to authorize funding in an amount not to exceed \$20,000.00 for the replacement of the water and sewer lines project in connection with the CDBG Grant project area.

Board Member Stone seconded the motion.

Chairman Kerby called for a vote.

Motion carried 5 – 0.

V. ADJOURNMENT

Vice-Chairman Kendall made a motion to adjourn.

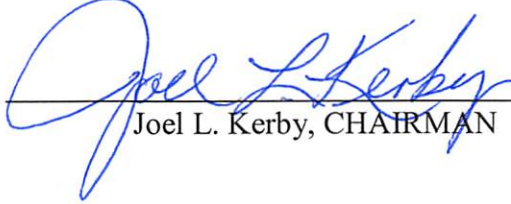
Board Member Clark seconded the motion.

Chairman Kerby called for a vote.

Motion carried 5 – 0.

With no further business, Chairman Kerby adjourned the meeting at **6:18 PM**

Minutes submitted, approved and/or corrected this **8th** day of **August, 2018.**



Joel L. Kerby, CHAIRMAN

Attested by:



Wendy Bates, CITY COMPTROLLER