



**REGULAR CALLED MEETING OF THE  
OVERTON MUNICIPAL DEVELOPMENT DISTRICT  
June 8, 2017**

Minutes of the Regular Called Meeting of the Overton Municipal Development District Board of Overton, Texas held on **June 8, 2017** at 5:30 P.M. at City Hall, 1200 South Commerce Street, Overton, Texas.

**Overton Municipal Development District (OMDD)**

**PRESENT:**

Mike Piercy, Vice-Chairman  
Lawrence Davis  
David Stone

**ABSENT:**

Bob Heath, Chairman  
Joel Kerby

Also in attendance were Charles Cunningham, City Manager, Wendy Bates, Accountant and Rachél Gafford, City Secretary representing staff; Mayor C. R. Evans; Cathy Gregory, Elsie Hollis, Betty Clark, Doris Hoover and Debbie Pool representing the Queen Price Garden Club and Eagle Scout Candidate Aaron Pirtle and Scout Master George Davis representing the local Boy Scout Troop and Michael Lawrence representing the public.

**I. CALL TO ORDER – Vice-Chairman Piercy called the meeting to order at 5:34 P.M.**

1. Mayor Evans gave the invocation.
2. Vice-Chairman Piercy led the pledge of allegiance.

**II. APPROVAL OF MINUTES**

1. Board to review and make possible corrections to minutes of the Regular Called Meeting of the OMMD on **May 11, 2017**.

**Board Member Davis made a motion to approve the minutes as submitted.**

**Board Member Stone seconded the motion.**

**Vice-Chairman Piercy called for a vote.**

**Motion carried 3 – 0 – 0; Chairman Heath and Board Members Kerby absent.**

**III. FINANCIAL REPORT**

1. Presentation of Monthly Financial Report for Period Ending on the 31<sup>st</sup> of May, 2017.

*City Manager Cunningham presented the financial report to the Board.*

*No action taken.*

**Vice-Chairman Piercy then moved to New Business Item V.1**

**V. NEW BUSINESS (Consider and/or action)**

1. Board to hear, review and discuss a request from the “Queen Price Garden Club” to consider funding by the OMDD, to convert Kennamer Square to a public park.

*City Manager Cunningham introduced the members from the Queen Price Garden Club stating that they attending at the meeting to present a new project for which the club would like to request support and funding from the Board. The project consists of converting the old Kennamer Square into a public park.*

*Elsie Hollis, Garden Club Member, presented the club’s idea to clear off the existing concrete slab and replace the area with landscaping and park benches.*

*Doris Hoover, Garden Club Member, stated that she knew of a Landscape Architect who could assist with designing the park; however, she did not want to contact builders or contract any work to be done until they had received a commitment of funding and approval of the project from the City or the OMDD Board.*

*Vice-Chairman Piercy stated that if the Garden Club would create a drawing, a plan and some cost estimates, the Board would consider possible funding of the project.*

*City Manager Cunningham stated that if the club would create a drawing with their vision for the park, then he would help with getting cost estimates together to present to the Board.*

**Vice-Chairman Piercy then moved to Old Business Item IV.1**

**IV. OLD BUSINESS (Consider and/or action)**

1. Board to hear, review, discuss and authorize funding for construction of three (3) picnic tables by an Eagle Scout candidate with said tables to be placed in the Overton Park.

*City Manager Cunningham presented, on behalf of Aaron Pirtle, the proposed cost estimate of \$934.75 and revised plans with material samples for the Eagle Scout Project. Cunningham went on to state that he would recommend the Board authorize funding the project in an amount not to exceed \$1,200 allowing for unexpected costs that may arise once the project got under way.*

**Board Member Stone made a motion to fund the Eagle Scout project to build three (3) new picnic tables for the Overton City Park in an amount not to exceed \$1,200.**

**Board Member Davis seconded the motion.**

**Vice-Chairman Piercy called for a vote.**

**Motion carried 3 – 0 – 0; Chairman Heath and Board Members Kerby absent.**

2. Board to review, consider and take action on designating the brand and model of Outdoor Warning Siren to be submitted for grant funding from United States

Department of Agriculture Rural Development Community Facilities Loan and Grant Program.

*Accountant Wendy Bates presented information regarding the research done on the various warning siren systems available, proposed locations and possible grant funding support for the warning sirens. Bates recommended that the Board pursue the purchase of the Whelen Vortex R4 model sirens.*

*City Manager Cunningham requested that the Board authorize staff at this time to submit the application for this model of warning siren for a grant or loan from USDA.*

**Board Member Davis made a motion to authorize staff to submit an application for the Whelen Vortex R4 Warning Siren to the USDA for a grant / loan.**

**Board Member Stone seconded the motion.**

**Vice-Chairman Piercy called for a vote.**

**Motion carried 3 – 0 – 0; Chairman Heath and Board Members Kerby absent.**

3. Board to hear, review, discuss and take action on awarding a bid for replacing the carpet in the City Council Chamber.

*Accountant Wendy Bates presented information regarding the research done for cost estimates to replace the Council Chambers and the Executive Conference Room carpet. Bates stated that based on the square footage that she had estimated a cost of approximately \$5,000 to replace the carpet.*

**Board Member Stone made a motion to authorize the expenditure of up to \$5,000 to replace the City Council Chambers and Executive Conference Room carpet.**

**Board Member Davis seconded the motion.**

**Vice-Chairman Piercy called for a vote.**

**Motion carried 3 – 0 – 0; Chairman Heath and Board Members Kerby absent.**

4. Board to hear, review, discuss and take action on funding proposed improvements to the Municipal Park Playground in an amount not to exceed \$15,000.00.

*City Manager Cunningham presented the proposed Overton Municipal Park French Drain (OMPFD) project which would include the addition of three (3) French drains and resurfacing several areas of the park with clay, top soil and grass to improve the drainage of the park into Overton Lake. Cunningham stated that the proposed plan would cost approximately \$15,000 and recommended that the Board consider funding the OMPFD project.*

**Board Member Davis made a motion to authorize the expenditure of up to \$15,000 toward the Overton Municipal Park French Drain Project.**

**Board Member Stone seconded the motion.**

**Vice-Chairman Piercy called for a vote.**

**Motion carried 3 – 0 – 0; Chairman Heath and Board Members Kerby absent.**

5. Board to hear, review and discuss a report on completion of the replacement of 85' of retention wall in the Cemetery; curbing along HWY 850; railings that have been installed on the steps at various locations in the cemetery; and initiation of the construction of the fence at the Cemetery.

*City Manager Cunningham presented a progress report with photos of the Overton Municipal Cemetery Improvements that have been completed.*

*City Secretary Gafford asked Scout Master Davis if the Boy Scouts would consider painting the newly installed and old hand rails in sections B/C and D/DD for the City if the City supplied the materials.*

*Scout Master Davis responded yes.*

***No action taken.***

**V. NEW BUSINESS (Consider and/or action)**

2. Board to hear, review, discuss and take action on appointing a subcommittee to make recommendations to the Board regarding purchase of new and replacement playground equipment in the City's Park.

*City Manager Cunningham asked the Board to recommend a group of 3 to 5 young people to serve on a subcommittee to recommend replacement and new playground equipment for the park. Cunningham stated that if they could think of some willing participants they could forward their name and contact information to City Secretary Gafford to verify their willingness to accept an appointment.*

3. Board to hear, review, discuss and/or take action adoption of a OMDD RESOLUTION NO. 2017-06-08, a Resolution to establish Financial Policies Related to Management of the OMDD's Fund Balances.

*City Manager Cunningham presented the proposed resolution to adopt a formal Fund Balance Policy for the OMDD Board which would set a reserve balance and various other provisions.*

***Vice-Chairman Piercy stated that he would prefer that this item be tabled to the next meeting when more members of the Board would be available to review and discuss the policy prior to any action being taken since only three members of the Board are present.***

**Board Member Stone made a motion to table Item V.3 regarding the Financial Policy for the OMDD's Fund Balances until the next meeting.**

**Board Member Davis seconded the motion.**

**Vice-Chairman Piercy called for a vote.**

**Motion carried 3 – 0 – 0; Chairman Heath and Board Members Kerby absent.**

**IV. ADJOURNMENT**

**Board Member Davis made a motion to adjourn.**

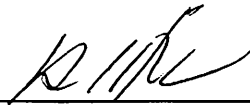
**Board Member Stone seconded the motion.**

**Vice-Chairman Piercy called for a vote.**

**Motion carried 3 – 0 – 0; Chairman Heath and Board Members Kerby absent.**

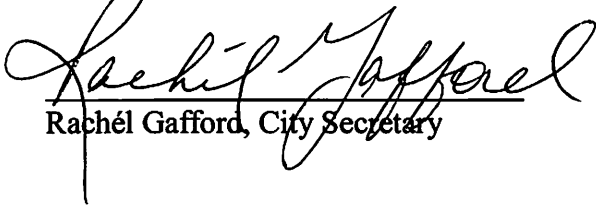
**Vice Chairman Piercy adjourned the meeting at 7:00 P. M.**

Minutes submitted and approved by the Overton Municipal Development District on this the 13<sup>th</sup> day of July, 2017.



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Bob Heath, Chairman

Attested by:



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Rachél Gafford, City Secretary

